Subject: Missing Middle Working Group – Utilities Meeting (August 20, 2–4pm)

Missing Middle Working Group Members,

Thank you all for your continued commitment to this effort. Our next Working Group session will focus on Utility-related technical issues that affect small-scale Missing Middle Housing projects.

Meeting Details
Date: Thursday August 20, 2026
Time: 2:00–4:00 PM
Location: NDS Conference Room
Format: In-person meeting (I am providing a Teams link to record the meeting, but I prefer attendance in-person.)

Preparation for the Meeting
To support a productive discussion, please review the following governing documents prior to the meeting:

- Standards and Design Manual (SADM)
- Potable Water and Sanitary Sewer System Standard Specifications (Appendix F) – provided by the Utilities Department as an essential reference (also attached)
- City Code, Chapter 31 – Utilities
- Gas Specifications Appendix G (also attached)

Please also come prepared with concrete examples of utility-related issues encountered in your Missing Middle-type projects. Understanding real-world constraints is critical to building an accurate technical baseline.

If you would like your examples shared with the group ahead of time, please email them to me no later than August 18th. I will upload them to the shared OneDrive folder, so everyone has a chance to review them before we meet.

Note on Topic Overlap
We recognize that utility issues often intersect with engineering and stormwater considerations. Some overlap and spillover in the conversation is expected and perfectly acceptable. We will have a dedicated Engineering and Stormwater meeting later this fall, but capturing crossover issues now will help strengthen our shared understanding.

Please let me know if you have any questions as we prepare for the session. I look forward to another constructive and focused discussion.